

GOVERNMENT OF PAKISTAN
MINISTRY OF HOUSING AND WORKS



No.F. 1(1)/2024-25/General

Islamabad, the 07th August, 2024.

Deputy Director (IT/Web)
Public Procurement Regulatory Authority,
1st Floor, FBC Building, Near State Bank, Sector G-5/2,
Islamabad.

Subject: - **PUBLICATION OF ANNUAL PROCUREMENT PLAN AND TENDER NOTICE FOR THE FINANCIAL YEAR, 2024-25.**

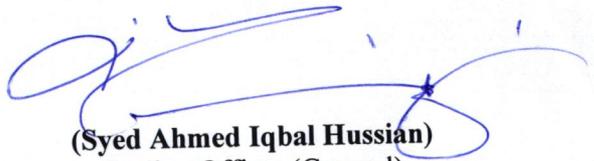
I am directed to forward herewith an Annual Procurement Plan & Tender Notice for publication of advertisement on the website of PPRA for purchase of Stationery, Computer Stationery and other Misc. items during Financial Year 2024-25.

2. It is, therefore, requested that quarter concerned may be directed to place the said procurement plan tender notice on PPRA website. Bill in this regards may be furnished to this Ministry for necessary payment.

Encl:

- i. Procurement Plan
- ii. Tender Notice

Yours faithfully


(Syed Ahmed Iqbal Hussain)
Section Officer (General)
Ph: 9209288

Cc:

- i. Deputy Secretary (Admn), M/o Housing and Works.
- ii. In-charge PMDU/ IT section, with request to upload the Procurement Plan and Tender Notice of Ministry of Housing & Works website

GOVERNMENT OF PAKISTAN
MINISTRY OF HOUSING & WORKS
(GENERAL SECTION)



TENDER NOTICE

Sealed Bids are invited through E-Pak Acquisition and Disposal System (EPADS) from authorized dealers / reputed stationers/general order suppliers registered with income and sales tax department and also on Active Taxpayers List (ATL) of FBR, having their own offices/ stock in Islamabad/ Rawalpindi, for supply of following items to Ministry of Housing and Works, Government of Pakistan, Islamabad during Financial Year 2024-25.

Sr.#	Tender Description	Bid Security/Earnest Money (not exceeding 5%)
1.	Purchase of Stationery Items	Rs.50,000/- (In the shape of Pay order/ Demand Draft / Call Deposit in Favor of DDO, M/o Housing & Works)
2.	Purchase of Computer Stationery (Toners for printers, Fax Machines and Photocopier Machines)	
3.	Purchase of Other/Misc. Items & all kind of Petty purchases.	

2. Bids shall be submitted / received and opened as per the following schedule:

Submission of bidding documents	The Interested and eligible bidders can obtain bidding documents containing terms & conditions, can be downloaded from http://eprocure.gov.pk free of cost. Bids should be submitted only through EPADS , manual submission of bids is not allowed. The bids, prepared in accordance with instructions in the bidding documents, must be submitted on EPADS . Original bids and earnest money in favour of DDO M/o Housing and works must be submitted to Room No. 5, Ground Floor, B-Block Pak Secretariat, Islamabad on or before closing date and time.
Closing date and time	Till 30-08-2024 upto 10:30 A.M
Date and time for opening of Bids	On 30-08-2024 at 11:00 A.M through EPADS in the Committee Room of the Ministry of Housing & Works. Bids shall be opened in presence of bidders or their authorized representative.

3. Single stage one envelope procedure as contained in Rule 36(a) of PPRA Rules, 2004 shall apply.
4. Procuring agency reserves the right to accept or reject any or all bids/ proposals in accordance with Rule- 33 of PPRA Rules 2004.
5. The Tender Notice is also available on the website of M/o Housing and Works.

SYED AHMED IQBAL HUSSAIN

Section Officer (General)

M/o Housing and Works,

Islamabad

Ph: 9209288

PROCUREMENT PLAN AND ITS UPLOADING ON THE PPRA WEBSITE

***ANNUAL PROCUREMENT PLAN FOR 2024-25**

(under Rule 8 & 9 of the Public Procurement Rules 2004)

Name of the procuring Agency: Ministry of Housing & Works (Main) / Policy & Planning Wing, Islamabad

1	2	3	4	5	6	7	8
S.No.	Name of Procurement (Description)	Estimated Cost	Procurement Method	Tentative date of procurement notice publication	tentative date if Award of contract	Tentative date of Completion	Remarks (if any)
1	A03201-Postage & Telegraph (ID-8359 Main Ministry)	50,000	Direct payment to FTO for purchase of tickets	05/08/2024	01/09/2024	30/06/2025	As per Policy
	A03201-Postage & Telegraph (IB-3517 Policy & Planning Wing)	10,000					
2	A03202-Telephone and Trunk Call (ID-8359 Main Ministry)	3,300,000	Direct payment to NTC	-do-	-do-	-do-	-do-
	A03202-Telephone and Trunk Call (IB-3517 Policy & Planning Wing)	400,000					
3	A3204-Electronic Communication (ID-8359 Main Ministry)	900,000	Direct Payment to NTC/ Quotations/ petty purchase under Rule 42 of PPRA, 2004	-do-	-do-	-do-	-do-
	A3204-Electronic Communication (IB-3517 Policy & Planning Wing)	10,000					
4	A03205-Courier and Pilot Service (ID-8359 Main Ministry)	50,000	Direct Payment to Pakistan Post/ Quotations/ petty purchase under Rule 42 of PPRA, 2004	-do-	-do-	-do-	-do-
	A03205-Courier and Pilot Service (IB-3517 Policy & Planning Wing)	10,000					
5	A03303-Electricity ((ID-8359 Main Ministry)	0	Direct payment to PWD for further payment to IESCO	-do-	-do-	-do-	-do-
	A03303-Electricity (ID-8359 Policy & Planning Wing)	1,200,000					
6	A03407-Rates and Taxes (ID-8359 Main Ministry)	48,000	Direct Payment to NHA/ ETO	-do-	-do-	-do-	-do-
	A03407-Rates and Taxes (IB-3517 Policy & Planning Wing)	10,000					
7	A03806-Transportation of Goods (ID-8359 Main Ministry)	140,000	Quotations / Petty Purchase from Pre-qualified firms / vendors on requirements basis under Rule 42 of PPRA, 2004	-do-	-do-	-do-	-do-
	A03806-Transportation of Goods (IB-3517 Policy & Planning Wing)	10,000					
8	A03807-P.O.L. Charges (ID-8359 Main Ministry)	7,500,000	Direct Payment to PSO	-do-	-do-	-do-	-do-
	A03807-P.O.L. Charges (IB-3517 Policy & Planning Wing)	50,000					
9	A03901-Stationery (ID-8359 Main Ministry)	5,500,000	Open competitive bidding / Annual Tender / Petty Purchase from Pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004.	-do-	-do-	-do-	-do-
	A03901-Stationery (IB-3517 Policy & Planning Wing)	500,000					

1	2	3	4	5	6	7	8
S.No.	Name of Procurement (Description)	Estimated Cost	Procurement Method	Tentative date of procurement notice publication	tentative date if Award of contract	Tentative date of Completion	Remarks (if any)
10	A03902-Printing and Publication (ID-8359 Main Ministry)	450,000	Direct payment to PCPP	-do-	-do-	-do-	-do-
	A03902-Printing and Publication (IB-3517 Policy & Planning Wing)	15,000					
11	A03905-Newspapers, Periodicals and Books. (ID-8359 Main Ministry)	700,000	Direct Contracting	-do-	-do-	-do-	-do-
	A03905-Newspapers, Periodicals and Books (IB-3517 Policy & Planning Wing)	50,000					
12	A03906-Uniforms and Protective Clothing (ID-8359 Main Ministry)	47,000	Quotations / Petty Purchase from Pre-qualified firms / vendors on requirements basis under Rule 42 of PPRA, 2004	-do-	-do-	-do-	-do-
	A03906-Uniforms and Protective Clothing. (IB-3517 Policy & Planning Wing)	5,000					
13	A03907-Advertising & Publicity (ID-8359 Main Ministry)	470,000	Payment through PID	-do-	-do-	-do-	-do-
	A03907-Advertising & Publicity (IB-3517 Policy & Planning Wing)	9,000					
14	A03955-Computer Stationery (ID-8359 Main Ministry)	1,000,000	Open competitive bidding / Annual Tender / Petty Prurchase from Pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004.	-do-	-do-	-do-	-do-
	A03955-Computer Stationery (IB-3517 Policy & Planning Wing)	47,000					
15	A03970-Others (ID-8359 Main Ministry)	1,000,000	Open competitive bidding / Annual Tender / Petty Prurchase from Pre-qualified firms / vendors on requirement basis under Rule 42 of PPRA, 2004.	-do-	-do-	-do-	-do-
	A03970-Others (IB-3517 Policy & Planning Wing)	300,000					
16	A13001-Repair of Transport (ID-8359 Main Ministry)	2,200,000	Quotations / Petty Purchase from Pre-qualified firms / vendors on requirements basis under Rule 42 of PPRA, 2004	-do-	-do-	-do-	-do-
	A13001-Repair of Transport (IB-3517 Policy & Planning Wing)	300,000					
17	A13101-Repair of Machinery and Equipment (ID-8359 Main Ministry)	1,100,000	Quotations / Petty Purchase from Pre-qualified firms / vendors on requirements basis under Rule 42 of PPRA, 2004	-do-	-do-	-do-	-do-
	A13101-Repair of Machinery and Equipment (IB-3517 Policy & Planning Wing)	50,000					
18	A13201-Repair of Furniture & Fixture (ID-8359 Main Ministry)	700,000	Quotations / Petty Purchase from Pre-qualified firms / vendors on requirements basis under Rule 42 of PPRA, 2004	-do-	-do-	-do-	-do-
	A13201-Repair of Furniture & Fixture (IB-3517 Policy & Planning Wing)	50,000					
19	A13701-Hardware (ID-8359 Main Ministry)	500,000	Quotations / Petty Purchase from Pre-qualified firms / vendors on requirements basis under Rule 42 of PPRA, 2004	-do-	-do-	-do-	-do-
	A13701-Hardware (IB-3517 Policy & Planning Wing)	0					

* The Annual Procurement Plan has been prepared on the assumption that total allocated budget would be released.

